SHEFFIELD VILLAGE
COUNCIL MEETING AGENDA PACKET

Monday, July 27, 2026
7:00 pm

MAYOR:
Bob Markovich
MEMBERS OF COUNCIL:
Council Pro Tempore: Robert Yarber Jr.
Matthew Bliss, Mitchell Carr, Cynthia Conrad, John D. Hunter. Scott Pederson

WE KINDLY ASK THAT ALL CELL PHONES BE SILENCED WHILE THE MEETING IS IN SESSION

ORDER OF BUSINESS:

- **CALL TO ORDER – 7:00 pm**
- **ROLL CALL**
  Mitchell Carr, Cynthia Conrad, John D. Hunter, Scott Pederson, Robert Yarber Jr., Matthew Bliss
- **MOMENT OF SILENCE & PRAYER**
- **PLEDGE OF ALLEGIANCE TO THE FLAG**
- **ADOPTION OF PREVIOUS COUNCIL MEETING MINUTES**
  Monday, July 13, 2026
- **ADOPTION OF THE CURRENT AGENDA**
- **MAYORAL REPORT & COMMUNICATION**
  Administrative Report(s): Motion to approve the hiring of full-time firefighter/paramedic Caelan Johnson
  Correspondence(s): Recognize the July 2026 employee of the month, Lt. Chris Emling
- **REPORT OF STANDINGS or SPECIAL COMMITTEES**
  Buildings, Lands & Economic Development - John D. Hunter
  Finance, Claims & Federal Programs - Robert Yarber Jr.
  Utilities, Streets & Drains - Cynthia Conrad
  Parks & Recreation - Scott Pederson
  Safety - Matthew Bliss
- **PUBLIC COMMENT(S)** *5 minutes per speaker, step to the podium, state your full name & address*
- **LEGISLATION (ORDINANCES & RESOLUTIONS)**

ORDINANCE NO. 3020-SECOND READING- AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH REPUBLIC SERVICES FOR THE COLLECTION OF TRASH, RECYCLING AND YARD WASTE IN THE VILLAGE OF SHEFFIELD BEGINNING ON OR ABOUT AUGUST 1, 2026, AND DELCARING AN EMERGENCY

1st Reading 07/13/26
2nd Reading 07/27/26
3rd Reading _____

ORDINANCE NO. 3021-SECOND READING- AN ORDINANCE BY THE COUNCIL OF THE VILLAGE OF SHEFFIELD AMENDING THE ZONING CLASSIFICATIONS OF LORAIN COUNTY PERMANENT PARCEL NUMBER 03-00-008-000-083 FROM AN R ZONING DISTRICT TO A C-3 ZONING DISTRICT

1st Reading 07/13/26
2nd Reading 07/27/26
3rd Reading _____

ORDINANCE NO. 3022-SEOND READING- AN ORDINANCE AUTHORIZING THE MAYOR OR VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH BRAMHALL ENGINEERING AND SURVEYING CO. FOR ENGINEERING DESIGN SERVICES FOR THE VILLAGE OF SHEFFIELD, OHIO'S PARKHURST DRIVE RECONSTRUCTION PROJECT AND DECLARING AN EMERGENCY

1st Reading 07/13/26
2nd Reading 07/27/26
3rd Reading _____

ORDINANCE NO. 3023-SECOND READING- AN ORDINANCE AMENDING SECTION 939.02 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF SHEFFIELD REGARDING WATER RATES AND DECLARING AN EMERGENCY

1st Reading 07/13/26
2nd Reading 07/27/26
3rd Reading _____

ORDINANCE NO. 3024-SECOND READING- AN ORDINANCE AMENDING SECTION 943.05(b)(3) OF THE CODIFIED ORDINANCES OF THE VILLAGE OF SHEFFIELD REGARDING STORM WATER CHARGE AND DECLARING AN EMERGENCY

1st Reading 07/13/26
2nd Reading 07/27/26
3rd Reading _____

ORDINANCE NO. 3025-SECOND READING- AN ORDINANCE AMENDING ORDINANCE NO. 2861 (CODIFIED AS SECTION 941.01) ENTITLED "USER CHARGES", IN ORDER TO AMEND THE SEWER RATES FOR THE VILLAGE OF SHEFFIELD AND DECLARING AN EMERGENCY

1st Reading 07/13/26
2nd Reading 07/27/26
3rd Reading _____

ORDINANCE NO. 3027-FIRST READING- AN ORDINANCE AMENDING TABLE 1107.03 OF SECTION 1107.05, ESTABLISHING SECTION 1107.06(w), AMENDING TABLE 1119-2 OF SECTION 1119.04 AND AMENDING SECTION 1129.03 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF SHEFFIELD KNOWN AS THE PLANNING AND ZONING CODE REGARDING SENIOR CITIZEN HOUSING AND DECLARING AN EMERGENCY

1st Reading 07/27/26
2nd Reading _____
3rd Reading _____

ORDINANCE NO. 3028-FIRST READING- AN ORDINANCE TO INCREASE APPROPRIATIONS AND EXPENDITURES FOR THE VILLAGE OF SHEFFIELD FOR FY 2026 AND DECLARING AND EMERGENCY

1st Reading 07/27/26
2nd Reading _____
3rd Reading _____

RESOLUTION NO. 729-FIRST READING- A RESOLUTION AUTHORIZING THE MAYOR OF SHEFFIELD VILLAGE TO PARTICIPATE IN THE LORAIN COUNTY URBAN COUNTY CDBG PROGRAM AND AUTHORIZING THE MAYOR TO EXECUTE THE HUD COOPERATION AGREEMENT AND DECLARING AN EMERGENCY

1st Reading 07/27/26
2nd Reading _____
3rd Reading _____

- **DEPARTMENTAL REPORTS**
- **NEW BUSINESS**
- **EXECUTIVE SESSION ORD 121.22:** (G)(4) Prepare for, conduct, or review collective bargaining negotiations or matters subject to collective bargaining.
- **ADJOURNMENT BY MOTION**

Attachments:

July employee of the month certificate

Caelan Johnson bio

Ord. 3020
Ord. 3020 Exhibit A
Ord. 3021
Ord. 3021 Exhibit A
Ord. 3022
Ord. 3022 Exhibit A
Ord. 3023
Ord. 3024
Ord. 3025
Ord. 3027
Ord. 3028
Res. 729
LC. Urban Cooperation Agreement

Upcoming Events:

No council meetings or finance meeting in August

Fri Aug 7 Court 9am

Tue Aug 18 BZA 5pm

Wed Aug 19 Planning 5pm

Fri Aug 22 Court 9am

SHEFFIELD VILLAGE
COUNCIL MEETING MINUTES
Date: Monday, July 13, 2026 Time: 7:00 PM

Mayor Markovich called the meeting to order at 7:00 PM

ROLL CALL:

Matthew Bliss, Mitchell Carr, Cynthia Conrad, John D. Hunter, Scott Pederson, Robert Yarber Jr.

MOMENT OF SILENCE & PRAYER/PLEDGE OF ALLEGIANCE TO THE FLAG

ADOPTION OF PREVIOUS COUNCIL MEETING MINUTES

Monday, June 22, 2026

Cynthia Conrad moved to accept the meeting minutes from the June 22, 2026 meeting.
John Hunter seconded the motion
Scott Pederson made an inquiry about the water treatment plant discussions. Matt Bliss stated it was listed under new business.
Motion carried 6-0

ADOPTION OF THE CURRENT AGENDA

Motion made to adopt the current agenda by John Hunter.
Robert Yarber seconded the motion.
Motion carried 6-0

MAYORAL REPORT & COMMUNICATION

Administrative Report(s): Motion to approve the hiring of part-time police officer Kamia Pilson to the SVPD.
Matt Bliss moved to approve the hire
John Hunter seconded the motion
Motion carried 6-0

Mayor announced the agreement with the Army Corps of Engineers has been approved and payment sent for the new service building on Evergreen Parkway. We already own the land. This is a much more economic plan.
We finally received two quotes for the upgrade of council chambers for new micro-phones, camera, server unit to upload meetings to website. Southeast Security was the cheaper of the two options at $37,276.
There may be a misunderstanding of the three-reading rule. It is very common in many communities. Will let Law Director explain.

Law Director Graves explained the differences between the emergency clause and the three-reading rule. The emergency clause allows the legislation to go into effect immediately upon passage and signature by the mayor (ORC 731.30). This requires a 2/3 vote. The three-reading rule requires three-fourths vote and is very commonly used to move non-controversial things ahead without going through three meetings. It does not have to be an emergency.

John Hunter: I was the mayor for 16 years. Learned the right way to get things done. Sometimes government rules make it hard to get things done. The hurdles are high and requires 5 out of 6 of us to vote to suspend the rules. There are things like grants that have quick deadlines. We must do it right away. Sometimes work cannot get done.
We have talked and talked for months and years about the Arbor flooding. We have

found a sensible solution. We want to get this done. People here to represent you.
Department heads come to us with quotes that we have a short time for passage. Don't put restraints into getting job done. We post our information in newspapers, websites, and social media to notify as many people as possible. I wish more people would attend meetings. People need to understand.
Mayor Markovich: The Engineering fees for the Parkhurst project are on the agenda.
VA wants to get estimates by fall to get the best pricing.
A small organization – two people and some volunteers have planted some native plants and wildflowers in the lower section of James Day Park. Plants next to the Creekside. Be sure to check it out.
The largest expense for most cities is health insurance. The last nine months or so, we have been exploring other options. Talked with a lot of people. I spoke with two of the county commissioners recently. They should be getting us the 2027 rates here in the next couple of weeks. They have extended the date to September for us to opt out of the county health insurance plan. There are a lot of moving parts. We have done our research. We have another carrier that understands our needs. Now we are just waiting for the commissioners.

Correspondence: None

REPORT OF STANDING or SPECIAL COMMITTEES

Buildings, Lands and Economic Development John D. Hunter
Commend VA on getting the service project pushed along. We have been working on this for 30 years. It is not easy. Corps of Engineers is tough. Now we will go to architect to get specs on cost. We have the site plan, now over summer we should have something to show in our next steps. Glad we have quotes to move ahead with the council chamber improvements and recording equipment to put meetings online. Enjoyed the Fourth of July celebrations of our 250th anniversary. Proud to be an American.
Finance, Claims and Federal Programs Robert Yarber Jr.
I am scheduling a meeting of the Finance committee on July 20, 2026 at 7:00 pm to look at procurement system. Perform a gap analysis. Village ordinances compared to ORC Determine what the gaps are and make recommendations to council and administration to close gaps. The regular Finance meeting set July 27, 2026 at 6:30 pm.

Parks & Recreation	Scott Pederson	No report
Safety	Matthew Bliss	No report
Utilities, Streets & Drains	Cynthia Conrad	No report

1) **PUBLIC COMMENT(S)** ***(5 minutes per speaker, step to the podium, state your full name & address)***
Ed Zovack 5465 Schueller. Thank you for the dialogue on the three-reading rule. I hope you will not routinely waive the rules just to get things through.
3019 – Easement - How much will this cost? How much will the homeowners get?
3020 – Republic – they are messy, unreliable, billed wrong, received nasty letters. I don't like them at all. How long is MOU, will there be a price increase?

3021 Parcel number is wrong
3023-3025 What are the current rates? What will the new rates be?
Res 728 Fire Levy. 10 mils seems high.
David Graves: The parcel number on the agenda is incorrect. Should end in 083. Ordinance is correct. The rate for the Fire Levy is not 10 mils, but 1.75. ORC allows municipalities to impose tax under 10 mils. If above, it must be voted by the public.
John Hunter: Trash and Republic. Every organization in the county put out for bid. There are four companies. We worked with Avon. MOU says it is resident's contract. Residents can seek out garbage collection from other vendors. They must provide same service and cannot charge more than ours is charging. If you have problems, contact them. Lots of companies don't want to do certain things. There is no cheaper rate for the same service. Homeowners can get their own contracts.

LEGISLATION (ORDINANCES & RESOLUTIONS)

ORDINANCE NO. 3019-SECOND READING- AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AGREEMENTS FOR THE PURCHASE OF STORM WATER EASEMENTS FROM TIMOTHY F. TERNES, MARIE TERNES, RICHARD J. TERNES, CARL W. CUNNINGHAM, JR. AND GLORIA D. CUNNINGHAM AND DECLARING AN EMERGENCY

1st Reading 6/22/26
2nd Reading 07/13/26
3rd Reading _____

John Hunter moved to suspend the three-reading rule.
Matthew Bliss seconded the motion.
Motion carried 6-0
Scott Pederson asked to clarify the cost of the project.
David Graves: The cost of the easement is in the agreement. It is $100,000 total.
$50,000 to two property owners.
VA: Cost of making the improvements is about $80,000.
Robert Yarber: That is much higher than what was originally stated.
VA: Originally it was quoted for a 24-inch pipe. Now it is for a 40-inch pipe. We are doing it right.
Mitchell Carr moved to approve.
Matthew Bliss seconded the motion.
Motion carried 6-0

ORDINANCE NO. 3020-FIRST READING- AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH REPUBLIC SERVICES FOR THE COLLECTION OF TRASH, RECYCLING AND YARD WASTE IN THE VILLAGE OF SHEFFIELD BEGINNING ON OR ABOUT AUGUST 1, 2026, AND DELCARING AN EMERGENCY **1st Reading 07/13/26**

2nd Reading _____
3rd Reading _____

Mayor Markovich: What we saw with other companies is that they did not want to do it all. Some would not do Fridays. This is attached to the Avon agreement. We are doing the right thing at the best cost.
Ed Zovack: does this cost the same?
John Hunter: It stays the same until 2027. Then goes up a few cents.

ORDINANCE NO. 3021-FIRST READING- AN ORDINANCE BY THE COUNCIL OF THE VILLAGE OF SHEFFIELD AMENDING THE ZONING CLASSIFICATIONS OF LORAIN COUNTY PERMANENT PARCEL NUMBER 03-00-008-000-83 FROM AN R ZONING DISTRICT TO A C-3 ZONING DISTRICT

1st Reading 07/13/26
2nd Reading _____
3rd Reading _____

John Hunter moved to schedule a public hearing on September 14, 2026, at 6:00 pm
Mitchell Carr seconded the motion.
Motion carried 6-0
Law Director indicated council would probably want to table this legislation at the next meeting so that the public hearing and third reading is not on the same day.

ORDINANCE NO. 3022-FIRST READING- AN ORDINANCE AUTHORIZING THE MAYOR OR VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH BRAMHALL ENGINEERING AND SURVEYING CO. FOR ENGINEERING DESIGN SERVICES FOR THE VILLAGE OF SHEFFIELD, OHIO'S PARKHURST DRIVE RECONSTRUCTION PROJECT AND DECLARING AN EMERGENCY

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1st Reading 07/13/26
2nd Reading _____
3rd Reading _____

ORDINANCE NO. 3026-FIRST READING- AN ORDINANCE TO INCREASE APPROPRIATIONS AND EXPENDITURES FOR THE VILLAGE OF SHEFFIELD FOR FY2026 AND DECLARING AN EMERGENCY

1st Reading 07/13/26
2nd Reading _____
3rd Reading _____

John Hunter moved to suspend the rules.
Robert Yarber seconded the motion.
Motion carried 6-0
Cynthia Conrad moved to approve.
Matthew Bliss seconded the motion.
Motion carried 6-0

RESOLUTION NO. 728-FIRST READING- A RESOLUTION TO PROCEED TO LEVY A RENEWAL TAX IN EXCESS OF THE TEN-MILL LIMITATION AND TO SUBMIT TO THE ELECTORS OF THE VILLAGE OF SHEFFIELD THE QUESTION OF A RENEWAL TAX LEVY FOR REPLACEMENT OF FIREFIGHTING APPARATUS, MAINTENANCE OF FIREFIGHTING, PARAMEDIC AND RESCUE EQUIPMENT, AND MAINTENANCE OF THE COMMUNITY NOTIFICATION SYSTEM AND DELCARING AN EMERGENCY

1st Reading 07/13/26
2nd Reading _____
3rd Reading _____

John Hunter moved to suspend the rules.
Mitchell Carr seconded the motion.
John Hunter explained the reason this needed to be passed today. It needs to get to the Board of Elections by August 4, 2026. This levy is only used for fire trucks, and rescue equipment. It cannot be used for wages. Certain things in the fire department must be upgraded annually.
Motion carried 6-0
John Hunter moved to approve.
Cynthia Conrad seconded the motion.
Scott Pederson asked what the second 'whereas' meant about the 10 mils. Also confirmed Resolution 727 was getting revenue estimates from the Lorain County Auditor and this is for the Board of Elections.
Law Director: This is the language in the ORC.
Law Director:
Motion carried 6-0

DRAFT

DEPARTMENTAL REPORTS

Village Administrator – No Report but thank you for passing the easement ordinance so we can finish the project before the fall.

Fire Chief: No report

Police Chief: Thank you for the PT police officer. City of Lorain will celebrate the one-year anniversary of the death of Phil Wagner on July 24, 2026, at 3:00 at City Hall. The I-90 construction continues to be monitored by SVPD. June 21st through July 11th, they stopped 95 cars and gave out 71 citations. Saving life before losing life.

Economic Development Director: No report

NEW BUSINESS

Mayor asked if anyone had any questions about the Southeast Security proposal for the chamber improvements. It is below the threshold for the VA to sign, Fiscal Officer says we can move funds to proper account for payment.

Scott Pederson: What is going on with the water treatment plant?

Mayor: I called the North Ridgeville mayor. He has been getting updates from the NRSTP manager. The cause of the noise is the result of a blower. Sounds like a whistle. Their engineers have been trying to determine what action to take. The first one was to place a manifold on top of the building. That did not work. Now they are trying to dampen the noise with noise reduction screening. Once plant comes back online, looking to downsize the size of the blowers.

Scott Pederson: How long is this going to take?

VA: Is it still loud?

Scott Pederson: Not sure, I don't live there anymore.

Robert Yarber: Have been hearing a lot about the 'urban' designation with the county. Did anyone ask the village?

Mayor: I will defer to the Law Director

Law Director: CDBG are programs that exist for Low to Moderate Income families. The Village has never participated. It involves quite a bit of administrative processes. County has offered other communities to participate, and the county will apply for the whole county. If you want to be part of it, you can be. If not, you opt out.

John Hunter: We went through this years ago. We must qualify as a village. Sheffield Village is an affluent community. We tried to get dollars for storm damage. Did not quality. Some communities did not want to be involved. We shouldn't shut ourselves out. In Lorain, the HUD director went to jail. The village only has one small section that would qualify.

Robert Yarber: I know everyone is sick and tired of hearing about the three-reading rule.

I have heard different opinions. Talked with the Cunninghams and the Ternes. Going forward I will only support suspending the rules for emergencies that impact the village, time sensitive matters,

levy and budgetary matters. If something is not urgent, or we do not have time, we shouldn't suspend the rules. We must give the community a chance to review legislation and come forward with questions. Community will have three different opportunities. I will not support suspending the rules. Most grants and applications have a 30-90 day turn around. Usually that is ample time to respond. Grants and short turnaround time would support.
Ed Zovack: I have a question about Resolutions 727 and 728.
Mayor: Meet with me after the meeting.

14) ADJOURNMENT BY MOTION

Mitchell Carr moved to adjourn the meeting.
Matthew Bliss seconded the motion.
Motion carried. 6-0
Meeting was adjourned at 7:58 pm

_____
Approved

_____ _____
Karen Shawver, Fiscal Officer **Robert Markovich, Mayor**

DRAFT

Sheffield Village Fire Department

4340 Colorado Ave. Sheffield Village, Ohio 44054-2602
Phone: 440.949.6032
www.SheffieldVillage.com Scott J. Gilles, Fire Chief

Firefighter/ Paramedic Caelan Johnson

Age: 26

Avon High School Graduate Class, of 2018

Currently resides in Bay Village

Attended the Tri-C Fire Academy and received his firefighter certification in 2024.

Graduated from the Tri-C Paramedic program in 2025

Currently employed by Ohio Ambulance as a paramedic providing emergency and non-emergency patient care and transport.

Caelan participated in our hiring process through the National Testing Network. Among 27 eligible candidates, he achieved the third-highest overall score, earning advancement to the captain's interview phase, where he ranked first overall. He then participated in a final interview with the Mayor, Fire Chief, and Assistant Fire Chief, once again receiving the highest overall ranking.

Following a comprehensive background investigation conducted by the SVPD, as well as a psychological evaluation, Caelan was determined to be an exceptional candidate and an excellent fit for our department.

Sheffield Village Fire Department

4340 Colorado Ave. Sheffield Village, Ohio 44054-2602
Phone: 440.949.6032
www.SheffieldVillage.com
Scott J. Gilles, Fire Chief

Caelan is a service-oriented individual who is enthusiastic about serving the community and beginning his career with the Sheffield Village Fire Department.

The Village

CERTIFICATE

EMPLOYEE OF THE MONTH
JULY 2026



This certificate is proudly presented to:

Chris Emling

Lieutenant Chris Emling shows outstanding dedication, exceptional professionalism, and unwavering commitment to public safety. Consistent contributions to Fire and EMS operations have significantly enhanced the well-being of the community. Through leading by example and demonstrating superior follow-through Lt. Emling has set a benchmark for excellence. Successful implementation of the community CPR and fire extinguisher education programs has empowered both employees and residents with life-saving skills. Always demonstrating ongoing commitment to carrying on the Sheffield Village Fire Department's proud tradition of excellence in public service. Thank you for serving. We recognize you as July 2026 employee of the month.



Bob Markovich, Mayor of the Village of Sheffield