



Village of Sheffield, Ohio

Karen Shawver, Fiscal Officer

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Request for Penalty Abatement

Use this form to request removal or reduction of penalties. We'll review your request and let you know whether we accept your explanation as reasonable cause to reduce or remove the penalty charge. No consideration will be given regarding an abatement if there are any taxes or interest outstanding.

Name(s)	Email
Address (number, street, and room or suite no.)	
City or town, state, and ZIP code	
Name and address shown on return if different from above	Daytime telephone number
1. Tax Year	2. Amount of Penalty \$
3. Type of tax or fee Indicate the type of tax to which the penalty is related. ☐ Income Tax ☐ Net Profit ☐ Withholding Tax	
4. For each penalty charge, explain why you believe it should be reconsidered. Please include a detailed explanation and supporting documentation for the penalty abatement request.	

Signature

Date